

# ROCKY MOUNTAIN ACADEMY OF EVERGREEN PTO

## August 17, 2021 Meeting Minutes

8:45-9:45 am

Stagecoach Park

**1. Call to Order:** Welcome and Introduction of Board Members and Attendees **(Kate/Valerie)**

Jamie Richards reviewed the 60 hour family volunteer requirement. It is part of RMAE Charter and therefore a necessity. She explained that you need to log EVERYTHING including parent/teacher conferences. She also went over the new, temporary pick up/drop off procedure and gave update to the estimated timeline for road completion- Mid/late September.

**2. Minutes:** Review and vote of May Meeting Minutes: Reviewed by Valerie as Erin M wasn't present in May. Valerie made a motion to approve minutes and Marni Reinstein seconded the motion, it was approved.

**3. PTO Goals and Objectives:** Valerie went over the PTO Goals and Objectives. She made a distinction between the BOD October Fundraiser and PTO fundraisers. The PTO supports teachers and students by doing things like providing iPads and an electronic marquee. One of the main objectives of the PTO is volunteerism. Volunteer opportunities are available online through AtoZ. Only members can vote on items like the budget. The PTO's big goal for this year is to create a strong connection between RMAE and the community.

**4. Treasurer's Summary (Tom):** Tom informed the group that we have hired an accountant to review funds from previous years budgeted at \$5,000. He also went over the Raptor Program for volunteer and visitor management; \$750 for background checks and \$2,615 for renewable software which the school will pay for going forward. The Kindergarten photos are included in the budget because they are a gift from the PTO. Tom also mentioned that he would really like to have an Assistant Treasurer. Tom made a motion to approve the 2021-2022 Budget, Marni Reinstein seconded the motion and it was approved.

## **5. Events and Activities:**

### **Current/Old (Aja Cary)**

Aja went over what a success the Welcome Back Social was. Great turn out and sales.

### **Upcoming (Kate)**

Kate reviewed Dine Out for PTO, participating restaurants Campfire, Baskin Robbins, Beau Jo's. Baskin Robbins Night, teachers scoop ice cream and PTO gets back 20% of cake sales for the day.

School Photos will be held on 9/14, 9/15 rain date

## **6. Ongoing Business and Other Topics (Jill)**

Jill reviewed volunteer opportunities including Chairs for upcoming events, Lead Classroom Coordinator and Classroom Coordinators. Classroom Coordinators work with their child's teacher, send out emails from teacher to parents etc. She reviewed the volunteer requirement of 60 hours per family. She also went over the new AtoZ website, how to create an account and use the website or app, Membership Toolkit. Logging hours is very easy on both the new website and through the app.

## **7. Election for 2021-2022 PTO Board Officers (Kate/Valerie)**

Valerie nominated Aja Cary for Director of RMAE Community Events, Kate seconded the nomination and her nomination was approved. Re-elections for all Board positions will be held in  
May 2022

## **8. Adjournment**